

LYNMORE PRIMARY SCHOOL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number: 1791

Principal: Hinei Taute

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School Postal Address: Iles Road, Lynmore, Rotorua, 3010

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Accountant / Service Provider:

Education  **Services.**
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LYNMORE PRIMARY SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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Lynmore Primary School

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.

Annmarie Owen

Full Name of Presiding Member

[Signature]

Signature of Presiding Member

29/4/25

Date:

Hinei Taute

Full Name of Principal

[Signature]

Signature of Principal

28/4/25

Date:

Lynmore Primary School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

		2023	2023	2022
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Revenue				
Government Grants	2	5,366,523	1,403,128	4,951,216
Locally Raised Funds	3	435,371	256,806	236,657
Interest		33,708	5,000	15,265
Other Revenue		1,065	-	1,901
Total Revenue		5,836,667	1,664,934	5,205,039
Expense				
Locally Raised Funds	3	183,428	227,749	78,816
Learning Resources	4	3,960,692	499,022	3,652,809
Administration	5	244,120	255,902	253,806
Interest		2,658	1,853	1,887
Property	6	1,034,672	751,262	1,059,352
Loss on Disposal of Property, Plant and Equipment		-	-	11,637
Total Expense		5,425,570	1,735,788	5,058,307
Net Surplus / (Deficit) for the year		411,097	(70,854)	146,732
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		411,097	(70,854)	146,732

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Lynmore Primary School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January		1,536,629	818,570	1,389,897
Total comprehensive revenue and expense for the year		411,097	(70,854)	146,732
Contributions from / (Distributions to) the Ministry of Education		46,005	-	-
Contribution - Furniture and Equipment Grant		18,678	-	-
Equity at 31 December		2,012,409	747,716	1,536,629
Accumulated comprehensive revenue and expense		2,012,409	747,716	1,536,629
Equity at 31 December		2,012,409	747,716	1,536,629

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Lynmore Primary School
Statement of Financial Position
As at 31 December 2023

		2023	2023	2022
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	7	559,133	99,283	864,089
Accounts Receivable	8	248,805	31,185	294,943
GST Receivable		17,632	1,600	82,786
Prepayments		26,396	4,400	20,508
Inventories	9	3,130	4,939	3,146
Investments	10	218,051	14,900	206,434
Funds Receivable for Capital Works Projects	17	243,457	-	27,724
Funds owed for Eastside - Kahui Ako Cluster	18	3,699	-	-
		<u>1,320,303</u>	<u>156,307</u>	<u>1,499,630</u>
Current Liabilities				
Accounts Payable	12	300,737	48,908	673,921
Revenue Received in Advance	13	12,077	3,960	15,750
Provision for Cyclical Maintenance	14	53,750	-	146,509
Painting Contract Liability	15	30,780	-	30,780
Finance Lease Liability	16	17,810	4,956	33,661
Funds held for Capital Works Projects	17	-	-	72,136
		<u>415,154</u>	<u>57,824</u>	<u>972,757</u>
Working Capital Surplus/(Deficit)		905,149	98,483	526,873
Non-current Assets				
Property, Plant and Equipment	11	1,180,368	653,546	1,086,258
		<u>1,180,368</u>	<u>653,546</u>	<u>1,086,258</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	25,571	-	1,400
Painting Contract Liability	15	33,670	-	58,549
Finance Lease Liability	16	13,867	4,313	16,553
		<u>73,108</u>	<u>4,313</u>	<u>76,502</u>
Net Assets		<u>2,012,409</u>	<u>747,716</u>	<u>1,536,629</u>
Equity		<u>2,012,409</u>	<u>747,716</u>	<u>1,536,629</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Lynmore Primary School
Statement of Cash Flows
For the year ended 31 December 2023

		2023	2023	2022
	Note	Actual \$	Budget (Unaudited) \$	Actual \$
Cash flows from Operating Activities				
Government Grants		1,141,700	959,511	1,110,189
Locally Raised Funds		576,827	256,806	426,198
International Students		-	-	(12,524)
Goods and Services Tax (net)		65,154	-	(63,416)
Payments to Employees		(632,373)	(531,780)	(658,656)
Payments to Suppliers		(806,313)	(635,905)	(465,139)
Interest Paid		(2,658)	(1,853)	(1,887)
Interest Received		33,638	5,000	14,990
Net cash from/(to) Operating Activities		375,975	51,779	349,755
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(176,461)	(71,000)	(133,833)
Purchase of Investments		(11,617)	-	(5,371)
Net cash from/(to) Investing Activities		(188,078)	(71,000)	(139,204)
Cash flows from Financing Activities				
Furniture and Equipment Grant		18,678	-	-
Contributions from / (Distributions to) Ministry of Education		46,005	-	-
Finance Lease Payments		(29,262)	(36,032)	(27,106)
Painting contract payments		43,887	-	-
Funds Administered on Behalf of Other Parties		(572,161)	-	332,648
Net cash from/(to) Financing Activities		(492,853)	(36,032)	305,542
Net increase/(decrease) in cash and cash equivalents		(304,956)	(55,253)	516,093
Cash and cash equivalents at the beginning of the year	7	864,089	154,536	347,996
Cash and cash equivalents at the end of the year	7	559,133	99,283	864,089

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, and the use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Lynmore Primary School Notes to the Financial Statements For the year ended 31 December 2023

1. Statement of Accounting Policies

a) Reporting Entity

Lynmore Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 16. Future operating lease commitments are disclosed in note 23b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of Stationery Trading and Uniform Trading. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	10-40 years
Furniture and Equipment	5-18 years
Information and Communication Technology	5 years
Motor Vehicles	5 years
Library Resources	8 years DV
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The Schools carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Government Grants - Ministry of Education	1,262,048	967,487	1,298,745
Teachers' Salaries Grants	3,354,654	-	3,068,208
Use of Land and Buildings Grants	730,242	435,641	574,902
Other Government Grants	19,579	-	9,361
	<u>5,366,523</u>	<u>1,403,128</u>	<u>4,951,216</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue			
Donations & Bequests	71,429	53,000	47,161
Fees for Extra Curricular Activities	76,578	136,150	45,626
Trading	2,164	700	1,123
Fundraising & Community Grants	242,548	28,956	92,981
Other Revenue	42,652	38,000	49,766
	<u>435,371</u>	<u>256,806</u>	<u>236,657</u>
Expense			
Extra Curricular Activities Costs	133,140	207,824	51,565
Trading	1,013	-	1,128
Fundraising & Community Grant Costs	49,058	19,925	20,417
Other Locally Raised Funds Expenditure	217	-	5,706
	<u>183,428</u>	<u>227,749</u>	<u>78,816</u>
<i>Surplus for the year Locally raised funds</i>	<u>251,943</u>	<u>29,057</u>	<u>157,841</u>

4. Learning Resources

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Curricular	58,475	92,506	47,089
Library Resources	328	500	212
Employee Benefits - Salaries	3,749,140	274,562	3,472,859
Staff Development	31,235	33,600	20,741
Depreciation	120,910	97,054	111,908
Room Consumables	604	800	-
	<u>3,960,692</u>	<u>499,022</u>	<u>3,652,809</u>

5. Administration

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fees	7,059	6,700	6,854
Board Fees	3,200	4,500	3,495
Board Expenses	12,156	5,200	4,163
Communication	4,355	6,980	4,517
Consumables	10,906	9,620	22,799
Other	23,560	23,350	22,463
Employee Benefits - Salaries	143,822	165,372	154,881
Insurance	15,936	14,500	14,409
Service Providers, Contractors and Consultancy	23,126	19,680	20,225
	<u>244,120</u>	<u>255,902</u>	<u>253,806</u>

6. Property

	2023	2023	2022
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	24,797	76,000	72,805
Consultancy and Contract Services	74,151	-	(4,171)
Cyclical Maintenance Provision	(135,292)	13,275	215,409
Grounds	50,329	12,200	5,270
Heat, Light and Water	73,491	53,100	52,365
Rates	17,772	18,200	18,096
Repairs and Maintenance	81,591	42,000	27,319
Use of Land and Buildings	730,242	435,641	574,902
Security	17,562	9,000	9,368
Employee Benefits - Salaries	100,029	91,846	87,989
	<u>1,034,672</u>	<u>751,262</u>	<u>1,059,352</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Bank Accounts	343,967	77,980	658,989
Short-term Bank Deposits	215,166	21,303	205,100
Cash and cash equivalents for Statement of Cash Flows	<u>559,133</u>	<u>99,283</u>	<u>864,089</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

8. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	-	4,827	16,023
Interest Receivable	480	-	410
Banking Staffing Underuse	-	-	6,599
Teacher Salaries Grant Receivable	248,325	26,358	271,911
	<u>248,805</u>	<u>31,185</u>	<u>294,943</u>
Receivables from Exchange Transactions	480	4,827	16,433
Receivables from Non-Exchange Transactions	248,325	26,358	278,510
	<u>248,805</u>	<u>31,185</u>	<u>294,943</u>

9. Inventories

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Stationery Trading	2,050	-	1,124
Uniform Trading	1,080	4,939	2,022
	<u>3,130</u>	<u>4,939</u>	<u>3,146</u>

10. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Asset			
Short-term Bank Deposits	218,051	14,900	206,434
Total Investments	<u>218,051</u>	<u>14,900</u>	<u>206,434</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2023	\$	\$	\$	\$	\$	\$
Buildings	-	73,416	-	-	(629)	72,787
Building Improvements	719,779	5,174	-	-	(32,824)	692,129
Furniture and Equipment	231,244	70,856	-	-	(39,823)	262,278
Information and Communication Technology	67,079	12,096	-	-	(14,425)	64,750
Motor Vehicles	1,302	36,522	-	-	(2,324)	35,499
Leased Assets	36,380	16,957	-	-	(27,076)	26,260
Library Resources	30,474	-	-	-	(3,809)	26,665
Balance at 31 December 2023	1,086,258	215,021	-	-	(120,910)	1,180,368

The net carrying value of equipment held under a finance lease is \$26,260 (2022: \$36,380)

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023	2023	2023	2022	2022	2022
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Buildings	73,416	(629)	72,787	-	-	-
Building Improvements	1,185,516	(493,387)	692,129	1,180,343	(460,564)	719,779
Furniture and Equipment	455,399	(193,121)	262,278	385,049	(153,805)	231,244
Information and Communication Technology	185,354	(120,604)	64,750	218,475	(151,396)	67,079
Motor Vehicles	70,183	(34,684)	35,499	33,661	(32,359)	1,302
Leased Assets	102,043	(75,783)	26,260	100,095	(63,715)	36,380
Library Resources	136,993	(110,328)	26,665	136,993	(106,519)	30,474
Balance at 31 December	2,208,904	(1,028,536)	1,180,368	2,054,616	(968,358)	1,086,258

12. Accounts Payable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Creditors	37,669	2,764	389,185
Accruals	7,827	5,742	6,048
Banking Staffing Overuse	-	3,375	-
Employee Entitlements - Salaries	248,325	26,358	271,911
Employee Entitlements - Leave Accrual	6,916	10,669	6,777
	<u>300,737</u>	<u>48,908</u>	<u>673,921</u>
Payables for Exchange Transactions	300,737	48,908	673,921
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>300,737</u>	<u>48,908</u>	<u>673,921</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue in Advance	6,193	3,960	15,750
Grants in Advance MOE	5,884	-	-
	<u>12,077</u>	<u>3,960</u>	<u>15,750</u>

14. Provision for Cyclical Maintenance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Provision at the Start of the Year	147,909	(13,275)	66,000
Increase to the Provision During the Year	29,123	13,275	13,691
Use of the Provision During the Year	59,289	-	(40,000)
Other Adjustments	(157,000)	-	108,218
Provision at the End of the Year	<u>79,321</u>	<u>-</u>	<u>147,909</u>
Cyclical Maintenance - Current	53,750	-	146,509
Cyclical Maintenance - Non current	25,571	-	1,400
	<u>79,321</u>	<u>-</u>	<u>147,909</u>

Per the cyclical maintenance schedule, the school is next expected to undertake painting works during 2024. This plan is based on the schools 10 Year Property plan / painting quotes.

15. Painting Contract Liability

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Due within one year	30,780	-	30,780
Due after one year	33,670	-	58,549
	<u>64,450</u>	<u>-</u>	<u>89,329</u>

In 2022 the Board signed an agreement with Programmed Property Services (the contractor) for an agreed programme of work covering a 5 year period. The programme provides for 1 full repaint of the Ministry owned buildings in 2022, with regular maintenance in subsequent years. The agreement has an annual commitment of \$30,870. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	19,715	4,956	35,386
Later than One Year and no Later than Five Years	14,734	4,313	17,583
Future Finance Charges	(2,772)	-	(2,755)
	<u>31,677</u>	<u>9,269</u>	<u>50,214</u>
Represented by			
Finance lease liability - Current	17,810	4,956	33,661
Finance lease liability - Non current	13,867	4,313	16,553
	<u>31,677</u>	<u>9,269</u>	<u>50,214</u>

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works projects is included under cash and cash equivalents in note 7.

	2023	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Learning Support Coordinators Project		219074	(27,724)	16,500	(11,224)	-	-
Rooms 22-18 and Swimming Pool		225403	50,404	-	(293,861)	-	(243,457)
A,B,F,U Heating		235707	19,377	5,327	(24,704)	-	-
U: Floor Coverings		225406	2,355	1,795	(4,150)	-	-
UNC Cyclone Event		241535	-	3,399	(3,399)	-	-
Totals			44,412	27,021	(337,338)	-	(243,457)

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Receivable from the Ministry of Education	(243,457)

	2022	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Learning Support Coordinators Project		219074	(11,130)	8,976	(25,570)	-	(27,724)
Rooms 22-18 and Swimming Pool		225403	18,149	854,869	(822,614)	-	50,404
A,B,F,U Heating		235707	-	47,945	(28,568)	-	19,377
U: Floor Coverings		225406	-	16,153	(13,798)	-	2,355
Totals			7,019	927,943	(890,550)	-	44,412

Represented by:

Funds Held on Behalf of the Ministry of Education	72,136
Funds Receivable from the Ministry of Education	(27,724)

18. Funds Held on Behalf of Eastside - Kahui Ako Cluster

Lynmore Primary School is the lead school and holds funds on behalf of the cluster, a group of schools funded by the Ministry of Education.

	2023 Actual \$	2023 Budget \$	2022 Actual \$
Funds Held at Beginning of the Year	-	-	-
Funds Received from Cluster Members	12,154	-	-
Funds Received from MoE			
Total funds received	12,154	-	-
Funds Spent on Behalf of the Cluster	15,853	-	-
Funds remaining	(3,699)	-	-
Funds Held at Year End	(3,699)	-	-

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i>		
Remuneration	3,200	3,495
<i>Leadership Team</i>		
Remuneration	560,457	528,494
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	563,657	531,989

There are 7 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. The Board also has Finance (2 members) and Property (2 members) committees that met 8 and 8 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170 - 180	160 - 170
Benefits and Other Emoluments	5 - 6	5 - 6
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 - 110	2.00	2.00
110 - 120	1.00	2.00
120 - 130	2.00	1.00
130 - 140	1.00	-
	6.00	5.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: the same).

In 2023 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The school is still yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2023.

The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2023. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The school has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2024.

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

23. Commitments

(a) Capital Commitments

As at 31 December 2023, the Board had capital commitments of \$89,741 (2022:\$-1,070,268) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Learning Support Coordinators Project	171,224	180,266	-9,042
Rooms 22-18 and Swimming Pool	1,210,395	1,112,477	97,918
A,B,F,U Heating	56,046	55,217	829
U: Floor Coverings	19,199	19,163	36
Total	1,456,864	1,367,123	89,741

(b) Operating Commitments

There are no operating commitments as at 31 December 2023 (Operating commitments at 31 December 2022: nil).

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	559,133	99,283	864,089
Receivables	248,805	31,185	294,943
Investments - Term Deposits	218,051	14,900	206,434
Total financial assets measured at amortised cost	1,025,989	145,368	1,365,466

Financial liabilities measured at amortised cost

Payables	300,737	48,908	673,921
Finance Leases	31,677	9,269	50,214
Painting Contract Liability	64,450	-	89,329
Total financial liabilities measured at amortised cost	396,864	58,177	813,464

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Lynmore Primary School

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Hancine Samvelyan	Presiding Member	Elected	Jun 2025
Hinei Taute	Principal	ex Officio	
Daniel Gibbs	Parent Representative	Elected	Jun 2025
Sarah Jamieson	Parent Representative	Elected	Jun 2025
Belinda Cridge	Parent Representative	Elected	Jun 2025
Annamarie Jensen	Parent Representative	Elected	Jun 2025
Karen Belt	Staff Representative	Elected	Jun 2025
Aneta Heke (IWI representative)	Other	Co-opted	

Lynmore Primary School

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2023, the school received total Kiwisport funding of \$9,435 (excluding GST). The funding was spent on sporting endeavours.

Statement of Compliance with Employment Policy

For the year ended 31st December 2023 the Lynmore Primary School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.